

I&M HOLDINGS LIMITED **EXTRACT OF INFORMATION TECHNOLOGY** **POLICY**

I&M Holdings Limited and its subsidiaries (the “Group”) has implemented an appropriate Information Technology in its business processes to provide IT enabled solutions to its customers. The Group acknowledges that it is essential for its continued successful operation that the availability, integrity and confidentiality of its information systems and associated data are maintained, in a cost-effective manner and at a level that is appropriate to its business needs. The need for such protection arises because information systems are potentially vulnerable to unwanted events, or threats.

The Group’s Information Security Policy is aimed at enhancement of its ability to collect, store, process and transmit Information. Information Systems and Information Processing are vital to the various entities in the Group in pursuit of its business objectives, and it is important that it is managed with regard to:

- Confidentiality – ensuring that information is accessible only to those authorised to have access
- Integrity – safeguarding the accuracy and completeness of information and processing methods
- Availability – ensuring that authorised users have access to information and associated assets when required.
- Effectiveness- the capability to produce the desired results especially to ensure that regulatory, operational and contractual requirement are fulfilled
- Efficiency- the extent to which resources are used to achieve the desired results