

**PRE-QUALIFICATION OF SUPPLIERS/SERVICE
PROVIDERS FOR GOODS, SERVICES AND WORKS
[IMBU/PQD/2026-2028]**

ISSUED BY



I&M BANK (UGANDA) LIMITED

JULY 2025

SUPPLIER PRE-QUALIFICATION GUIDELINES

SUPPLIER NAME OR COMPANY NAME:

I&M Bank (Uganda) Limited is a Banking and financial services institution and its regulated by Bank of Uganda. It is under I&M Holdings with subsidiaries in Kenya, Rwanda, Uganda, Tanzania and Mauritius, .

This supplier pre-qualification document is issued to evaluate your company as a prospective supplier. Please follow the pre-qualification guidelines:

1. The purpose of this document is to assist I&M Bank(Uganda) Ltd in the identification and evaluation of potential suppliers of goods, services and works to provide goods, services and works for the bank in the most cost-effective way.
2. Prospective suppliers must have a track record of successful delivery of goods and services to corporations or institutions of similar size to I&M Bank (Uganda) Limited and demonstrate their ability and capacity to meet the prequalification requirements of I&M Bank (Uganda) Limited.
3. Kindly provide **valid copies** of all supporting documents requested in supplier pre-qualification form , for example, audited accounts, registration and compliance certificates, statements and policies among others listed and required documents for pre-qualification.
4. Please give your details with clarity providing more details where required in the pre-qualification form and documents. Please give details or information in every section of the supplier pre-qualification form . If the question does not apply to you, please write N/A (Not Applicable) ; if you don't know the answer, please write N/K.
5. Incomplete application of the supplier pre-qualification form will result in automatic supplier disqualification
6. Please note that by responding to this questionnaire accept that all answers you have provided in this questionnaire **are legally binding** on the supplier and should the need arise, may be used as evidence in any court of law, which has jurisdiction. Further, I&M Bank (Uganda) Ltd reserves the right without further recourse to verify at its own cost the accuracy of any documents and information provided for pre-qualification
7. All expenses and costs incurred by a respondent in connection with this prequalification, for preparation and lodging for submission (without limitation) shall be the sole responsibility of the applicant.

- 8.** Supplier pre-qualification shall **NOT** be construed to give rise to a contractual obligation(s) with I&M Bank (Uganda) Ltd.
- 9.** Without limiting its right at law or otherwise I&M Bank (Uganda) Ltd, may at its absolute discretion, suspend or defer the supplier prequalification process.
- 10.** Where necessary and if insufficient space has been provided on the questionnaire for the answers, please provide the answers as supplements on separate sheets.
- 11.** Please initial and rubber stamp each page and sign the last page in the space provided.
- 12.** Suppliers and contractors who are currently working with I&M Bank (Uganda) Ltd need to apply afresh to be considered for future business.
- 13.** Please provide information and details about your company in this supplier pre-qualification form which is to be duly completed, signed, and stamped with the valid copies of relevant documents. Please attach documents in an arranged order as per the supplier pre-qualification checklist.
- 14.** Kindly include your company profile giving brief information on the products/service for supply. You can provide an introduction letter if possible with a brief company background of your organization with its company, mission, vision, values, objectives.
- 15.** All valid licenses in your business category for your company must be included in this pre-qualification form.
- 16.** Kindly submit valid copies of the current commercial licenses, certificates etc. Copies of all renewed licenses and certificates must be submitted without which your registration shall stand automatically cancelled.
- 17.** Please confirm completeness of your application using the pre-qualification checklist.
- 18.** All information should be supported with appropriate documentation where requested.
- 19.** Please attach any additional information which is relevant for prequalification.
- 20.** Suppliers and eligible firms shall be invited by I&M Bank (Uganda) Ltd to apply for prequalification. Kindly read through carefully this pre-qualification document carefully in its entirety for application and submission.
- 21.** All correspondence shall be addressed to the below contacts via email:
The Procurement Unit,

I&M Bank (Uganda) Limited,
Clement Hill-Level 2
P.O. Box 3072,
Kampala – Uganda

Email: administration@imbank.co.ug

Note: Minority owned entities i.e., Women, Youth and People with Disabilities are strongly encouraged to participate in this process.

22 ELIGIBILITY REQUIREMENTS

- a) It is mandatory for entities responding to this notice to submit documents that confirm their legal existence i.e. Memorandum & Articles of Association, Power of Attorney, Certificate of Incorporation/Business Registration Certificate for Sole Proprietorship, Company form 20 (particulars of Directors), Company form 18 (registered place of address), etc. as applicable.
- b) Valid Trading License and/or equivalent documents.
- c) The entities shall provide evidence of having fulfilled their obligations to pay taxes. Such evidence shall be a copy of the latest Tax Clearance Certificate.
- d) The entities shall provide evidence of experience executing supplies/services/works of a similar nature for at least (3) three reputable organizations (preferably Financial Institutions).
- e) Financial Performance, Revenue, Asset base and Profitability for last three (3) years
- f) Supplier's Bankers, Bank Letter confirming Accounts held and Period.
- g) Qualifications and Competence of Staff, Relevant qualifications in the Industry.
- h) The entities must complete and sign the declaration of interest form (attached herewith).
- i) Entities in which a former I&M Bank staff member is an owner, principal, director or officer, or holds a financial interest shall ONLY be eligible for prequalification twelve (12) months after such former staff has left the service of the Bank (cooling off period).
- j) Entities in which a current I&M Bank staff member is an owner, principal, director or officer, or holds a financial interest are NOT eligible to participate in this prequalification invitation.

23. CONSIDERATION OF PRE-QUALIFICATION DOCUMENTS

- a) The Bank reserves the right to accept, disqualify or reject any pre-qualification application at any time during the evaluation process without incurring any liability to any respondent or any obligation to inform the applicant of the grounds for its action.
- b) The Bank's decision regarding the acceptance or non-acceptance of a pre-qualification application (based on the adopted evaluation criteria and related considerations) shall be final and the Bank is not obliged to furnish any reason for the decision adopted.

24. COST OF PRE-QUALIFICATION

The respondents shall bear all costs associated with the preparation and submission of pre-qualification documents.

I&M BANK SUPPLIER PRE-QUALIFICATION

25. KEY PROCESS TIMELINES

No.	MILESTONE	TIMELINE
1.	Prequalification Notice Advertisement in Public News Paper	13 th August 2025
2.	Prequalification Bid Document Publication on the Bank's website	11 th August 2025
3.	Payment of Non-Refundable Prequalification Fees (UGX 100,000) per lot. Payment Details: Bank Name : I&M Bank (Uganda) Limited Account Name: Sundry Creditors Account Number : 59991643503004 Currency : UGX	Immediately
4.	Deadline for Submission of Prequalification documents. Clement Hill Offices Level 2	5 th September 2025 (4PM)

Suppliers are invited to apply indicating the category of goods, works or services that they supply or wish to supply to I&M Bank (Uganda) Ltd. The supplier prequalification applies to both existing and prospective suppliers. Suppliers are expected to give documentary evidence to I&M Bank (Uganda) Ltd providing information for evaluation which will be held in strict confidence. Please fill your details in all sections. Kindly note every section is considered necessary for prequalification purposes.

Please state your business category:

Kindly tick your status below:

New Supplier ☐

Existing Supplier ☐



SUPPLIER NAME: BAILEY CONSULTING GROUP

CATEGORY: (Please state the nature of your business)

SECTION 1. COMPANY REGISTRATION

1.	COMPANY OR BUSINESS NAME: Please provide the names in full	
2.	COMPANY / BUSINESS TYPE: Please tick where applicable (a) Limited Company <input type="checkbox"/> (b) Partnership <input type="checkbox"/> (c) Sole Proprietorship <input type="checkbox"/> (d) Others (Kindly state type of company registration)	
3.	COMPANY REGISTRATION: Kindly attach Certificate of Incorporation/Registration, Partnership Deed/Trust Deed, Business Registration certificate (Mandatory Requirement*)	
	Company Registration No.	Date Of Registration
4.	YEARS IN BUSINESS: Please tick where applicable (a) Less than 5 Years <input type="checkbox"/> (b) 5 Year to 10 Years <input type="checkbox"/> (c) 10 Years to 15 Years <input type="checkbox"/> (d) Above 15 Years <input type="checkbox"/>	
5.	COMMERCIAL LICENSES / BUSINESS PERMITS: Please attach copies of current business licenses /trade permits (Mandatory Requirement*)	
6.	TAX REGISTRATION: Please state your company TIN number. Kindly attach Company TIN Certificate copy to this application (Mandatory Requirement*)	
	Company TIN No.	
7.	COMPANY / BUSINESS REGISTERED ADDRESS: Kindly provide detailed physical address of principal place of business i.e. physical location; street, physical building address, floor etc. where the company / business is located and postal address with code, Town/City	

8.	PRINCIPAL COMPANY CONTACTS: Kindly provide the below information
	Office Telephone number(s): Landline: _____ Mobile: _____
	E-mail address: _____
	Website address: _____
9.	PRINCIPAL COMPANY/BUSINESS CONTACT PERSON: Kindly provide the below information. Please include name and contacts of your company representatives who will be transacting on behalf of your company.
	Name and Job Title: _____
	Office Telephone: _____
	Mobile Telephone: _____
	Email: _____
10.	BANK DETAILS: Please give your bank details where payments will be done for transactions. Account Name; Account Number; Account Number; Name of bank; Bank branch; Bank Address; Swift code;
11.	COMPANY SHAREHOLDERS/OWNERS: Kindly attach/provide Beneficial Ownership Form certificate (BOFC) issued by the Registrar of Companies. You can provide a current certified copy of an official search report issued by the Registrar of Companies showing names of the shareholders. This is applicable to companies only. (Mandatory Requirement*)
12.	ULTIMATE BENEFICIAL OWNERS: Kindly attach a copy of the certificate together with national ID or passport copy of company owners, Directors and the relation to the company.
13	CERTIFICATIONS: Kindly attach a copy of the certificate if any by local or international body.
SECTION 2: COMPANY PROFILE	
1.	PRIMARY COMPANY/BUSINESS ACTIVITIES: Please specify the main core activities of your company or business. Kindly provide a company profile and its main business activities.

2.	SECONDARY BUSINESS ACTIVITIES: Please specify any secondary business activities i.e. other products or services provided by your company
3.	PARENT OR HOLDING COMPANY: Please state if applicable any associated companies OR appointed dealers, if any or a parent or holding company
4.	CONSORTIUM OR JOINT VENTURE: Kindly state whether your company is offering any goods, works and services as a consortium or joint venture. Please give the full names of the consortia partners if applicable

SECTION 3: FINANCIAL INFORMATION

1.	TAX REGISTRATION: Kindly attach copy of your company/business TIN and VAT (Mandatory Requirement*)
2.	TAX COMPLIANCE: Kindly attach a copy of the current Tax Compliance certificate from URA (Mandatory Requirement*)
3.	COMPANY LIABILITIES/DEBTORS: Kindly attach the current company CRB clearance certificate (Mandatory Requirement*)
4.	SALES TURNOVER: Kindly specify total amount of annual sales for the last financial year
5.	AUDITED ACCOUNTS: Kindly provide an audited and certified balance sheet for the last three years from your appointed auditor (Mandatory Requirement*)

SECTION 4: TECHNICAL INFORMATION

1.	COMPANY OPERATIONS: Please provide details of your company facilities in terms of size (locations), plant & equipment, capacity in resources etc. to provide goods ,works of services
2.	INDUSTRY LICENSES: Kindly attach relevant statutory industry licenses issued by the government regulator if applicable.
3.	LABOUR CAPACITY: Please state the total number of staff working in your company both permanent and hired or contracted employees.
4.	TECHNICAL CAPACITY: Please attach CVs of key company staff in your technical team i.e. professional qualifications and memberships, technical certifications/accreditations etc.
5.	PROFESSIONAL CERTIFICATIONS: Please attach CVs of your employees and professional certifications issued by the relevant professional body.
6.	TECHNOLOGY: Please provide the Information and Communications Technology (ICT) tools you use to provide goods, works or services to your customers. Kindly give any innovative and creative systems to meet timeliness and turnarounds.

7.	ESG AGENDA: Please provide company information regarding Environmental Social and Governance strategy/policy/ in your company i.e. Energy use, water usage, waste management, management composition, climate change, environmental compliance, Human rights & dignity.
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SECTION 5: CUSTOMER REFERENCES

Please mention your clients or customers whom you provide similar goods, works or services to organizations similar to our company size and industry. Kindly attach copies of three verifiable recommendation letters from clients addressed to the Secretary Tender Committee I&M Bank (Uganda) Limited with the period and scope of service. Note that the referees may be contacted without any further references to you.

Please state below current or past projects and contracts done in the last two years providing similar goods, works or services to organizations similar to our company size and industry

1.	HEALTH: Kindly attach a copy of the current compliance certificate.
2.	OCCUPATIONAL SAFETY: Kindly attach a valid certificate issued by Directorate of Occupational Safety and Health Services - DOSHS. (Mandatory Requirement*)
3.	QUALITY ASSURANCE: Please explain briefly your major quality assurance management system. Kindly attach a copy of quality management certifications from recognized/authorized bodies e.g. UNBS, ISO etc. if possible

INSURANCE INDEMNITIES: Please provide details of current insurance covers. Kindly attach copies of valid insurance policy covers. **(Mandatory Requirement*)**

	INSURANCE TYPE	INSURER	AMOUNT
1.	Workers Compensation Insurance		
2.	Public Liability Insurance		
3.	Professional Indemnity Insurance		
4.	Kindly state and attach any other insurance policy cover that you have insured in your company		

SECTION 9: CONFLICT OF INTEREST, AND ANTI-BRIBERY & ANTI-CORRUPTION DECLARATIONS

Do you have any conflicts of interest with the Bank or any of the staff or directors as a supplier/provider? (Yes/No)

Please give details of any personal or business affiliation you have with any I&M Bank (Uganda) Limited director, employee, existing supplier(s)

I&M Bank (Uganda) Limited has a zero-tolerance approach to bribery and corruption and are committed to acting professionally, fairly, and with integrity in all our relationships and business dealings wherever the Bank operates and to implementing and enforcing effective systems to counter bribery.

Has your Company, its Shareholders or its Directors been accused/involved in corruption whether convicted or not? (Yes/No)

If Yes, Please share the details

SECTION 10: COMPLIANCE

Please provide responses to the questions below:

1. Do you conduct due diligence on your employees?
2. Do you have a Code of conduct or ethics policy?
3. Do you have a process in place to allow reporting of any misconduct and non-compliance?
4. Do you have a data protection policy or procedure manual?
5. Do you provide training to your employees on ethics and Data protection?

Kindly provide copies of the above policy documents, where available

SECTION 11: COMPANY REPRESENTATIVE

Please give details of the person authorized to conduct business on behalf of the company owners/directors as representative or agent

NAME:	SIGNATURE:
TELEPHONE CONTACT:	EMAIL:

SECTION 12: PRE-QUALIFICATION DECLARATION

- I/We hereby would like to apply for pre-qualification as a supplier for I&M Bank (Uganda)Limited.
- I/We the undersigned warrant that the information provided in this prequalification form are true and correct.
- I/We agree that any falsified or undeclared information provided will result in the nullification as a supplier.
- I/We shall inform the I&M Bank (Uganda) Limited within 30 days of changes in company directors or any relevant company information.

- Please state whether you are the company director(s), owner(s) or company representative in the designation part below.

NAME:

DESIGNATION:

SIGNATURE:

DATE:

COMPANY STAMP:

NB: Any false information provided in this application will cause this pre-qualification to be null and void. Compliance of mandatory laws and regulations by government bodies with proof of documentation is mandatory for evaluation purposes.

SUPPLIER PRE-QUALIFICATION CHECKLIST



NO.	PRE-QUALIFICATION INFORMATION AND DOCUMENTATION REQUIRED FOR EVALUATION	KINDLY TICK
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		WHERE PROVIDED	
		YES	NO
1.	SUPPLIER PREQUALIFICATION QUESTIONNAIRE: (Duly filled , signed, and stamped)		
3.	CERTIFICATE OF INCORPORATION: (attach valid copy)		
4.	CURRENT BUSINESS/TRADE LICENSE: (attach valid copy of permits e.g. county council license, trading licenses etc.)		
5.	DIRECTORSHIP/OWNERSHIP STRUCTURE: (attach copy of the Form)		
6.	AUTHORIZED COMPANY REPRESENTATIVES PERSON(S) APPOINTED BY COMPANY OWNERS/DIRECTORS (provide details provided in this application form)		
7.	COMPANY TIN/VAT CERTIFICATE: (attach copy)		
8.	URA TAX COMPLIANCE CERTIFICATE: (attach valid copy)		
9.	COMPANY AUDITED ACCOUNTS OR CERTIFIED FINANCIAL STATEMENTS FOR THE PAST YEARS: (Attach copies of last 3 financial years)		
10.	INSURANCE INDEMNITIES: (Attach valid copies of insurance indemnities)		
11.	PRODUCT AND SERVICES CATALOGUE: (attach product/services list)		
12.	CLIENT PORTFOLIO: (provide details of clients/customers and attach reference letters)		
13.	QUALITY CERTIFICATIONS: (attach copy of quality certifications received by a recognized body e.g. UNBS ISO etc.)		
14.	TECHNICAL/PROFESSIONAL QUALIFICATIONS: (attach CVs of key technical team members i.e. professional qualifications, certifications/accreditations, memberships)		
15.	INDUSTRY CERTIFICATION (attach statutory registration / membership certificate from relevant industry bodies)		
16.	TRADE REFERENCES AND PROJECTS: (attach copies of reference / recommendation letters of the period and scope of service)		

NB: Please provide all the information and documents required for pre-qualification and confirm with the checklist. Any information not provided in the application form will be deemed as incomplete and non-compliant. Incomplete applications will not be pre-qualified. Kindly indicate "Not Applicable (N/A)" in the checklist wherever necessary. Thank you.

OFFICIAL USE ONLY:

CHECKED BY:

SIGNATURE:

DATE:

REVIEWED BY:

SIGNATURE:

DATE:



Third Party Information & Cyber

Security Questionnaire

TO DETERMINE & MANAGE 3RD PARTY RISK LEVELS

INFORMATION & CYBERSECURITY

Name of Company:	
Company's Website:	
Company Contact Person:	
Company Email Address:	
Company Phone Number:	

The following questionnaire regards any data access or connections to I&M Bank (Uganda) Limited's network/resources that your organization has access to, or processes arising from business arrangements and services your organization offers to I&M (Uganda) Limited. Give the appropriate answer in the response column and provide a brief description in the comments section.

#	Information Security Assessment Questions	Response (Yes, No, N/A)	Comments
A	Organizational Information Security		
1.	Do you have a member of your organization with dedicated information security duties?		
	Do you have a Data Privacy Role in your organization? (DPO or equivalent)		
2.	Does the organization maintain sufficient and appropriately trained personnel to protect the data and/or services related to I&M Bank?		
3.	Does the organization maintain sufficient and appropriately trained personnel to respond to cyber security incidents?		
4.	Is a background check required for all employees accessing and handling the organization's data?		
5.	Does the organization have a procedure for termination of employees that ensures access to I&M Bank related data is restricted prior to or before termination?		
6.	Does the organization have written information security policies and related procedures? <i>If yes, please provide copies when responding to this assessment.</i>		

7.	Does the organization have a written password policy that details the required structure of passwords?		
	How do you verify password strength?		
8.	Do all staff receive information security awareness training?		
9.	Does the organization have a formal change control process and related procedures for IT changes?		
10.	Does the organization monitor system acquisition, development, and maintenance to manage risk from software development or the deployment of new software or hardware?		
11.	Has the organization implemented an IT Governance framework such as ITIL or ISO 27001?		
12.	Does the organization have a policy on secondary use of customer data?		
	If yes, are the organization's IT systems created in such a way as to respect limitations on secondary use?		
13.	Will your organization be processing personal identifiable information (client names, account numbers, mobile phone numbers, physical addresses & other contact information) on behalf of I&M Bank?		
14	Will your organization be processing credit card information on behalf of I&M Bank?		
	If yes, is your organization PCI DSS compliant.		

B	General Security		
15.	Is antivirus software installed on data processing servers?		
16.	Is antivirus software installed on workstations?		
17.	Are system and security patches applied to workstations on a routine basis?		
18.	Are system and security patches applied to servers on a routine basis?		
19.	Are system and security patches tested prior to implementation in the production environment?		
20.	Do employees have a unique log-in ID when accessing data?		
21.	Does the organization have security measures in place for data protection? <i>If yes, please describe these in the comments section.</i>		
22.	Is access restricted in systems that contain sensitive data? (I&M bank considers client names, account numbers, mobile phone numbers, physical addresses & other contact information as sensitive data)		
23.	If yes, what controls are currently in place to restrict access?		
24.	Are access attempts to critical systems logged, monitored, and reviewed for exceptions?		
25.	Is physical access to data processing equipment (<i>servers and network equipment</i>) restricted? <i>If yes, please describe how in the comments section.</i>		
26.	Is there a process for secure disposal of both IT equipment and media? <i>If yes, please describe these in the comments section.</i>		

C	Network Security		
27.	Are network boundaries protected by firewalls?		
28.	Is regular network vulnerability scanning performed?		
29.	Are Intrusion Detection Systems (IDS) or Intrusion Prevention Systems (IPS) used by your organization? <i>If yes, please describe in the comments section.</i>		
30.	Are employees required to use a VPN when accessing the organization's systems from remote locations?		
31.	Is wireless access allowed in your organization? <i>If yes, please describe how it is protected in the comments section.</i>		
D	System Security		
32.	Are computer systems (<i>servers</i>) backed up according to a regular schedule?		
33.	Is a back-up and recovery process in place? <i>If yes, comment on if it has been verified?</i>		
34.	Does the organization store backups offsite?		
35.	Does the organization encrypt its backups?		
36.	Does the organization replicate data to locations outside Uganda?		
37.	Does the organization outsource its data storage? <i>If yes, comment on whom the data is outsourced to.</i>		

38.	Is there formal control of access to System Administrator privileges?		
39.	Are servers configured to capture who accessed a system and what changes were made?		
E	Business Continuity		
40.	Does the organisation have disaster recovery plans for the processing facilities?		
41.	Does the organisation have Business Continuity Plans for data processing facilities?		
42.	Are computer rooms and/or data centres protected against fire and flood?		
43.	Does the organisation have a "Hot" recovery site?		
F	Incident Response		
44.	If an information security breach involving I&M Bank's data occurred, would I&M Bank be notified of the breach? If yes, indicates in the comments section on how soon I&M Bank will be notified.		
45.	Does the organisation have in place incident response plans and/or procedures?		
46.	If yes, is the evidence of an incident collected and retained to be presentable in an admissible manner to a court of law?		
47.	Does the organisation periodically test its incident response capabilities?		
48.	Has the organization experienced an information security breach in the past three years? If so, please comment on how severe it was and what information was lost in the comment section.		
49.	If so, please document how the clients were notified and how quickly the notification was sent out, in the comments section.		
G	Auditing/Client Reporting		

50.	Does the organization carry out security related audits like vulnerability assessments and penetration testing?		
	What is the third party's frequency of VAPT by Independent Consultants? (Annual, Bi-Annual, Quarterly)		
51.	Does the organization conduct regular, independent audits of its privacy and information security practices?		
52.	Does the organization receive an SSAE-16 Service Organization Control (SOC) Report? <i>If so, please document which type of SOC report is being obtained in the comments section. Please provide a copy of the latest SOC report.</i>		
53.	If not, does the organization allow clients the right to audit the organization's systems, technology environment and controls?		
H	Cloud Security		
54.	Does your organization store any I&M Group entities' data on the cloud? <i>If yes, continue to the other questions.</i>		
55.	Does the vendor regularly encrypt and test its cloud backups?		
56.	For early detection of cyber breaches, is monitoring performed on the cloud?		
57.	How does your organization destroy cloud data? What is the process by which this data is deleted?		
58.	Do the organization have 2FA/ MFA enabled on the cloud resources?		
59.	How does your organization manage remote access to cloud data?		
60.	Who can access I&M's cloud data?		

61.	If your cloud provider experiences a security breach, what processes are in place to notify the I&M group entity affected?		
I	Supply Chain Risk		
62.	Does your organization have a policy/procedure to manage your own third-parties?		
63.	How do you manage risks arising from interactions with your third parties?		
64.	Are there agreements with your third parties that require them to notify you of cyber breaches?		
65.	Have you assessed the impact of a significant cyber event on your supply chain?		
J	Denial-of-Service Attacks		
66.	Have you ever experienced a DDOS attack before?		
	If yes, what steps did you take to stop and/recover from the DDOS Attack?		
67.	Do you have an Anti-DDOS system in place?		
	If yes, what is your Anti-DDOS Deployment Model? (Cloud Based, Onsite, Hybrid)		
68.	Do you have a support team on-site to monitor the AntiDDOS system?		
69.	If a DDOS attack occurs, how quickly would you notify I&M Bank? (Less than 24hrs, after 24hrs, within a week, other)		
70.	Do you provide detailed attack reports during and after a DDOS attack?		

K	Additional Security Questions Specific to the Service Offering(s) Provided by the Vendor		
71.	Is critical information encrypted, both at rest and while in transit?		
	If yes, are cryptographic keys appropriately managed?		
72.	Is any of I&M Bank's data in your custody stored outside the Country? <i>If yes, please indicate the list of these other Countries.</i>		
73.	What is the company's resident country?		
74.	Will the company be involved in lending transactions?		
75.	Does the company have a relevant/applicable Cyber Insurance Cover?		
76.	Is the company expected/allowed to sub-contract?		

Sign off:

Name

Date

Company Stamp & Signature

LIST OF SUPPLIES, SERVICES AND WORKS

The List and codes of supplies, services, or works to be provided include but are not restricted to the following:

CATEGORY	DESCRIPTION
CATEGORY- SUPPLIES/GOODS	
IMBU SUP/1/001	Supply of Computers, Printers, Servers, Switches, Racks, Photocopiers, Counter POS Machines, LCD Projectors and Related Consumables & Accessories.
IMBU SUP/1/002	Supply of security branded printing materials e.g Branded cheque books
IMBU SUP/1/003	Supply of ATMs, Installation and Maintenance
IMBU SUP/1/004	Supply of General office stationery both printed, branded & non printed
IMBU SUP/1/005	Supply of telecommunication services like leased lines, internet & voice
IMBU SUP/1/006	Supply, leasing, maintenance & repair of money handling machines, Cash Deposit Machine (CDM)
IMBU SUP/1/007	Supply, installation and maintenance of Strong room/vault doors, vault safes, Fireproof cabinets.
IMBU SUP/1/008	Supply of related Office equipment's & tools (stamps, seals, staff Identity Cards, and Accessories)
IMBU SUP/1/009	Supply and installation of Security systems (CCTV, Access control, Automatic alarms, panic buttons and Locking systems)
IMBU SUP/1/010	Supply of Fire Fighting Equipment's, installation, and maintenance (Smoke detectors etc.)
IMBU SUP/1/011	Supply of Office Furniture, furnishings, and fittings
IMBU SUP/1/012	Supply of Television sets, Music systems, Digital cameras, Fridges, Coffee makers, Microwaves and related electronics.
IMBU SUP/1/013	Supply of Branding & Promotional merchandised items (Caps, pens, umbrellas, snapper frames etc)
IMBU SUP/1/014	Supply of Kitchen and household items
IMBU SUP/1/015	Supply and delivery of office Drinking Water, Dispensers, Disposable Cups/maintenance & servicing of dispensers.

IMBU SUP/1/016	Supply of Sports items and corporate uniforms
IMBU SUP/1/017	Supply of Exhibition Tents and related materials.
IMBU SUP/1/018	Supply of Power Automation & Monitoring Services
IMBU SUP/1/019	Supply of Office Flowers
IMBU SUP/1/020	Supply of Motor vehicles & motorcycles
IMBU SUP/1/021	Provision of Motor Vehicle & motorcycle Repairs and Maintenance
IMBU SUP/1/022	Supply of Petroleum products and other lubricants
IMBU SUP/1/023	Supply, maintenance & repair of generators, power stabilizers solar equipment, UPS, inverters, inverter batteries & other electrical equipment's.
IMBU SUP/1/024	Supply, installation & maintenance of Air Condition equipment's.
CATEGORY- SERVICES	
IMBU SVCS/2/001	Provision of Public Relations and Media Buying Services
IMBU SVCS/2/002	Provision of Courier services (Local and International)
IMBU SVCS/2/003	Provision of Catering services
IMBU SVCS/2/004	Provision of Leasing, Maintenance and Repair of photocopiers, Shredders
IMBU SVCS/2/005	Provision of Electrical Wiring and maintenance services
IMBU SVCS/2/006	Provision of Legal, advisory and Debt Collection Services
IMBU SVCS/2/007	Provision of Building Design, Architectural and Construction Supervision Services
IMBU SVCS/2/008	Provision of Value-Added Services (SMS/USSD aggregators Services)
IMBU SVCS/2/009	Provision of Credit Reference Bureau Services
IMBU SVCS/2/010	Provision of Web Hosting services
IMBU SVCS/2/011	Provision of Document and Plastic Destruction services
IMBU SVCS/2/012	Provision of Motor Vehicle and Motorcycle Washing services
IMBU SVCS/2/013	Provision of Insurance Brokerage services
IMBU SVCS/2/014	Provision of Audit services

IMBU SVCS/2/015	Provision of events Livestreaming and Webinar Services
IMBU SVCS/2/016	Provision of documentaries, Photography & videography services
IMBU SVCS/2/017	Provision of Provision of Events Management & Experiential services
IMBU SVCS/2/018	Provision of Creative & Digital services
IMBU SVCS/2/019	Provision of Hotel, accommodation, and conference facilities services
IMBU SVCS/2/020	Provision of Research & Surveys services
IMBU SVCS/2/021	Provision of Archival & Document Management Services
IMBU SVCS/2/022	Provision of Repairs and maintenance of electronic equipment
IMBU SVCS/2/023	Provision of Branded Point of sales items
IMBU SVCS/2/024	Provision of Security Services (Cash in Transit, armed & un-armed guards, security related gadgets)
IMBU SVCS/2/025	Provision of Air ticketing, Tours & Travel agency services
IMBU SVCS/2/026	Provision of Cleaning Services (Sanitary, Garbage Collection, fumigation, and related services)
IMBU SVCS/2/027	Provision of Human Resource Training & Consultancy services
IMBU SVCS/2/028	Provision of Vehicle Hire & Transport Services
IMBU SVCS/2/029	Provision of Cyber security, IT Managed services and software services
IMBU SVCS/2/030	Provision of Motor vehicle & Cycle repair and maintenance services
IMBU SVCS/2/031	Provision of Human resource and Consultancy services (Recruitment services, leadership development and coaching, team building facilitation, counselling services etc.)
IMBU SVCS/2/032	Provision of Medical Insurance Scheme services
IMBU SVCS/2/033	Provision of Repair and maintenance of ICT Equipment e.g servers, computers, switches, printers, and Telephone handsets
IMBU SVCS/2/034	Provision of Clearing & forwarding Services
IMBU SVCS/2/035	Provision of Human Resources Payroll management system
IMBU SVCS/2/036	Provision of Data Analytics and Artificial Intelligence Services
IMBU SVCS/2/037	Provision of Networking Infrastructure Services.

IMBU SVCS/2/038	Provision of Cloud Engineering Services
IMBU SVCS/2/039	Provision of Branding services
IMBU SVCS/2/040	Provision of Consultancy Services (Strategy Development, Project Management, etc)
CATEGORY- WORKS	
IMBU WKS/3/001	Provision of Construction works (Civil, Mechanical and Electrical)
IMBU WKS/3/002	Provision of premises repairs and maintenance, electrical, civil, plumbing and minor repairs including painting, fittings and aluminum partitions.